



Goondiwindi Customer Service Centre: (07) 4671 7400
 Inglewood Customer Service Centre: (07) 4652 0200
 Texas Customer Service Centre: (07) 4653 2600
 Facsimile: (07) 4671 7433

Postal: LMB 7, Inglewood QLD 4387
 Email: mail@grc.qld.gov.au
 Web: www.grc.qld.gov.au

APPLICATION FOR RENEWAL OF APPROVAL TO DISPLAY SANDWICH BOARD / A-FRAME SIGN ON THE FOOTPATH

IMPORTANT NOTICE
 Goondiwindi Regional Council is collecting personal information you supply on this form in accordance with the *Local Government Act 2009*. The personal information collected on this form will be used to administer the act. Your personal information will be accessed by persons who have been authorised to do so. Your information will not be given to any other person or agency unless required by law. Your personal information is handled in accordance with the *Information Privacy Act 2009*.

Please complete the details below for your existing premises.

Applicant:		
Trading Name:		
Class/Description:		
Business Address:		
Postal Address:		
Phone:	Fax:	Email:
Public Liability Insurance <i>A copy of a Public Liability Insurance Policy, to the minimum \$ value required by Council, must accompany applications, The policy shall name the insured as 'the applicant for the Approval and the Council'.</i>		
Name of insurance company:		
Name of insured:		
Policy No.:		
Amount of Cover:	\$	
Policy expiry date:		

Declaration: I/We are the operator/s of the abovementioned activity and apply for the renewal of the Approval to display Sandwich Board / A-Frame Sign on the Footpath pursuant to Local Law No. 1. I/We declare that all information contained within this renewal application is true, correct and complete, to the best of my/our knowledge. **Payment of this renewal is confirmation that all details are true and correct.**

Signature/s: Date:

*** Failure to renew your Approval before 31 December each year may result in Council commencing enforcement action for operating without an Approval or failure to comply with a condition of an Approval, an offence under Council's Local Law No. 1.**

Please send renewal form along with payment to Goondiwindi Regional Council, LMB 7, Inglewood QLD 4387, or pay in person at your nearest Customer Service Centre.

OFFICE USE ONLY

Date Paid:		Amount Paid:	
Receipt:		Initials:	

For further information, contact Council:
 Customer Service
 (07) 4671 7400
 www.grc.qld.gov.au