

Goondiwindi Regional Council **Ordinary Meeting**

CONFIRMED MINUTES

Meeting held at the Goondiwindi Regional Council Customer Service Office
82 Marshall Street, Goondiwindi, Queensland 4390

Wednesday, 26 March 2014

Goondiwindi Regional Council
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26 March 2014

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Goondiwindi Regional Council
MINUTES OF ORDINARY MEETING
26 March 2014

Present: Mayor Cr GS (Graeme) Scheu
Cr WP (Rick) Kearney
Cr LA (Lori) Mackay
Cr RJ (Rob) Mackenzie
Cr EJ (Joan) White
Cr DG (David) McMahon
Cr RJ (Rick) McDougall

Attendance at commencement of meeting: Mr Carl Manton (Chief Executive Officer)
Mr Jason Quinnell (Director of Community & Corporate Services)
Mrs Ronnie McMahon (Manager Planning Services)
Ms Kerry McKenzie (Minutes Secretary)

Apologies: Nil

1. OPENING OF MEETING

The Mayor, Councillor GS Scheu, declared the meeting open at 9:30am.

2. OPENING PRAYER

Jan Waller of the Uniting Church, Goondiwindi, delivered the Opening Prayer.

3. APOLOGIES

Nil.

4. CONDOLENCES / CONGRATULATIONS

4.1. Condolences

On behalf of Council, Cr Scheu extended condolences to Mrs Bev McDougall, Cr McDougall and family, following the recent passing of Garry Douglas McDougall.

5. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

RESOLUTION OM-035/14

Moved: Cr LA Mackay

Seconded: Cr DG McMahon

That the minutes of the Ordinary Meeting of Council held on Wednesday, 26 February 2014, be confirmed and adopted.

Carried.

6. BUSINESS ARISING FROM PREVIOUS MEETING

6.1. 8.8 - EX014/14 – Permit to Occupy – Des Edmonstone

Cr Scheu advised Council that the Department of Natural Resources and Mines refused the application by Mr Des Edmonstone for a Permit to Occupy at Texas.

7. DEPUTATIONS

Nil.

8. REPORTS – EXECUTIVE OFFICE

PLANNING

Council's Manager Planning Services, Mrs Ronnie McMahon, presented the following reports to Council.

8.1. EX-017/14 – Proposed Permanent Road Closure – Cunningham Highway and Wyaga Road

The Department of Natural Resources and Mines is requesting Council's views or requirements in relation to an application for a permanent road closure over a 3.5 ha portion of the Cunningham Highway and Wyaga Road reserves, adjoining Lot 1 on SP254482.

RESOLUTION OM-036/14

Moved: Cr RJ Mackenzie

Seconded: Cr RJ McDougall

That Council resolves to advise the Department of Natural Resources and Mines that it has no objection to the permanent closure of the road provided the area of closure does not include stockpiles currently located within the road reserve.

Carried.

Attendance: Council's Legal Officer, Mrs Krista Roberts, attended the meeting at 9:40am.

8.2. EX-018/14 – Proposed Show Cause Notice – Mechpark Pty Ltd – Lot 1 on RP170429, Leichhardt Highway, Goondiwindi

Council investigations have determined that Lot 1 on RP170429 is currently being utilised for the purposes of industrial storage, including heavy vehicle parking, without a development permit. It is necessary for Council to consider issuing a Show Cause Notice to the owners to show cause why an Enforcement Notice should not be issued in accordance with section 588 of the *Sustainable Planning Act 2009*.

RESOLUTION OM-037/14

Moved: Cr WP Kearney

Seconded: Cr RJ Mackenzie

That Council issues a Show Cause Notice to the owners of Lot 1 on RP1701429 inviting them to show cause why an Enforcement Notice should not be given requiring them to cease unlawful activities on the land until such time as a development approval is issued and the use is compliant.

Carried.

Attendance: Council's Manager Planning Services, Mrs Ronnie McMahon, retired from the meeting at 9:47am.

EXECUTIVE

Council's Chief Executive Officer, Mr Carl Manton, presented the following reports to Council.

8.3. EX-019/14 – Draft Corporate Plan 2014-2019

Section 165 of the *Local Government Regulation 2012* provides that Council must prepare and adopt a Corporate Plan every five financial years. Accordingly, a draft Corporate Plan for 2014-2019 has been prepared and methods of community consultation were considered by Council.

RESOLUTION OM-038/14

Moved: Cr LA Mackay

Seconded: Cr WP Kearney

That Council commences community consultation of the draft Corporate Plan 2014-2019 seeking submissions from the community by advertising in the local newspapers, on Council's website and displaying notices in Council's Customer Service Offices for a 28 day period.

Carried.

8.4. EX-020/14 – Operational Plan Quarterly Report

Section 174 of the *Local Government Regulation 2012* provides that the Chief Executive Officer must present a written report on the assessment of its progress towards implementing Council's Operational Plan. Accordingly, an Operation Plan Assessment Report was tabled for Council's consideration.

RESOLUTION OM-039/14

Moved: Cr RJ McDougall

Seconded: Cr LA Mackay

That in accordance with Section 174 of the Local Government Regulation 2012, Council resolves to receive the quarterly Operation Plan Assessment Report.

Carried.

8.5. EX-021/14 – Policy Renewal – GRC 0049 Community Gardens On Community Land

Policy GRC0049 'Community Gardens on Council Controlled Land' is due for review and was tabled for Council's consideration.

RESOLUTION OM-040/14

Moved: Cr EJ White

Seconded: Cr LA Mackay

That Council resolves to renew GRC 0049 Community Gardens on Community Land Policy for a further three (3) year period.

Carried.

Attendance: Council's Legal Officer, Mrs Krista Roberts, retired from the meeting at 10:05am.

8.6. EX-022/14 – Yelarbon Skate Park

Council has received a request from Yelarbon Police Officer, Senior Constable Steve Chapman, to consider the development of a skate park on Council controlled land in Yelarbon.

RESOLUTION OM-041/14

Moved: Cr DG McMahon

Seconded: Cr EJ White

Council resolves to agree "in principle" to supporting the development of a skate park on Council controlled land in Yelarbon subject to the local community securing at least 80% of project cost through external funding sources and project costs not exceeding \$85,000.

Carried.

Attendance: Council's Communication Officer, Mrs Amanda Martin, and Secretary Executive Office, Ms Kim Parker, attended the meeting at 10:14am.

Council's Director Community & Corporate Services, Mr Jason Quinnell, attended the meeting at 10:17am.

Council's Manager Finance, Mr Bradley Pyle, and Accountant, Mr Hiren Patel, attended the meeting at 10:20am.

8.7. EX-023/14 – Implementation of Social Media

Investigations by the Media Communications Project have identified the need for a social media site. To provide guidance to Elected Members and Staff, a Social Media Policy has been prepared and tabled for Council's consideration.

RESOLUTION OM-042/14

Moved: Cr EJ White

Seconded: Cr WP Kearney

That Council resolves to adopt GRC 006 Social Media Policy.

Carried.

Attendance: Council's Communication Officer, Mrs Amanda Martin, and Secretary Executive Office, Ms Kim Parker, retired from the meeting at 10:22am.

8.8. General Business – Executive Office

Nil.

9. REPORTS – COMMUNITY AND CORPORATE SERVICES

Council's Director of Community & Corporate Services, Mr Jason Quinnell, presented the following reports to Council.

FINANCE

9.1. CCS-006/14 – Finance Report Period Ending 28 February 2014

Finance report CCS-006/14 for period ending 28 February 2014 was tabled for Council's consideration.

RESOLUTION OM-043/14

Moved: Cr WP Kearney

Seconded: Cr LA Mackay

That Council resolves to receive the Finance Report CCS-0006/14, for the period ending 28 February 2014.

Carried.

Attendance: Council's Manager Finance, Mr Bradley Pyle, and Accountant, Mr Hiren Patel, retired from the meeting at 10:36am.

COMMUNITY & CORPORATE

9.2. CCS-007/14 – Talwood Graincorp

Graincorp (Talwood) is seeking Council's views or requirements in relation to the proposed application for a Permit to Occupy over State land (road reserve) to the Department of Natural Resources and Mines.

RESOLUTION OM-044/14

Moved: Cr RJ McDougall

Seconded: Cr RJ Mackenzie

That Council resolves to offer no objection to the proposed application by Graincorp (Talwood) for a Permit to Occupy provided that:-

- 1. Any access to the permit area be immediately adjacent to the existing access to the current Graincorp site to minimise vehicle turning on Silo Road;*
- 2. The access to the permit area be sealed from the road for approximately ten (10) metres; and*
- 3. The access be designed and constructed to provide for the continuation of existing drainage.*

Carried.

9.3. CCS-008/14 – Proposed SES Restructure

Following the recent review of the State Emergency Services (SES) structure within the Goondiwindi Regional Council area, a proposed structure was tabled for Council's consideration.

RESOLUTION OM-045/14

Moved: Cr EJ White

Seconded: Cr WP Kearney

- 1. That Council adopts the proposed structure, as tabled;*
- 2. That Council holds a meeting/training day with all current SES Controllers and Group Leaders to explain the structure and discuss operational issues; and*
- 3. That Council calls for applications for the Regional SES Controller and Deputy Controller positions.*

Carried.

Attendance: Council's Chief Executive Officer, Mr Carl Manton, temporarily retired from the meeting at 10:40am and returned at 10:47am.

9.4. CCS-009/14 – Inglewood Greenbelt

Council considered entering into a lease agreement for a large parcel of land that borders the township of Inglewood and the McIntyre Brook.

To enable Council to adequately consider this matter, Report CCS-009/14 was deferred to the Ordinary Meeting of Council to be held on 23 April 2014.

Attendance: Council's Executive Manager Administration & Community Services, Mr John Woods, attended the meeting at 10:53am.

9.5. CCS-010/14 – Community Grants and Donations Program

In accordance with the Community Grants & Donations Program guidelines, in January 2014, Council advertised its second round of funding under the Grants Program (\$451 or more) for 2013/14. Applications submitted under the Program were tabled for Council's consideration.

RESOLUTION OM-046/14

Moved: Cr EJ White

Seconded: Cr WP Kearney

That Council resolves to approve the in-kind assistance or contribution relevant to the applications lodged by the organisations listed hereunder and be made from Council's 2013/14 budget allocation for the Community Grants Program:

- *Goondiwindi Apex Eisteddfod Committee* *\$4,000;*
- *Lunduvra State School P&C Committee* *\$1,000;*
- *Goondiwindi P&A Society* *\$991; and*
- *Goondiwindi & District Tennis Association* *50% of cost to a maximum of \$10,000.*

And;

That the following applicants be advised to seek external funding, and if unsuccessful to provide written advice to this effect to Council and request that the application be reconsidered:

- *Toobeah Kindergarten Association;*
- *Inglewood Bowls Club Incorporated; and*
- *Guides QLD Goondiwindi (both applications).*

And;

That the application lodged by the organisation listed hereunder be declined as it is outside the scope of the program.

- *Care Goondiwindi Association Inc.*

Carried.

Attendance: Council's Director Engineering Services, Mr Dion Jones, attended the meeting at 11:00am.

Council's Building Surveyor, Mr Mohammed Saleem, attended the meeting at 11:02am.

BUILDING & ENVIRONMENTAL HEALTH

9.6. CCS-011/14 – Request for Boundary Setback

Council considered a request for relaxation of a boundary setback for a proposed extension to an existing dwelling house located at 25 Frideswide Street, Goondiwindi.

RESOLUTION OM-047/14

Moved: Cr RJ Mackenzie

Seconded: Cr EJ White

That Council resolves to approve the request by Andrew and Amanda McCulloch for a boundary relaxation allowing the addition of a bedroom to be sited at a reduced distance of 4 metres from the principal road frontage at 25 Frideswide Street, Goondiwindi.

Carried.

9.7. General Business – Department of Community and Corporate Services

Nil

Attendance: Council's Building Surveyor, Mr Mohammed Saleem, and Director Community & Corporate Services, Mr Jason Quinnell, retired from the meeting at 11:14am.

Council's Director Engineering Services, Mr Rod Slack-Smith, attended the meeting at 11:16am.

10. REPORTS – DEPARTMENT OF ENGINEERING SERVICES

Council's Director of Engineering Services, Mr Dion Jones, presented the following reports to Council.

10.1. ES-006/14 – Request for Tender 14/02 – Temporary Transfer of 150ML of High Priority Water

Request for Tender 14/02 was advertised in the Macintyre Gazette, Goondiwindi Argus and Council's website inviting tenders for the temporary transfer of 150ML of high priority water. Due to time constraints, this tender was awarded to Barambah Organics Pty Ltd and is tabled for Council ratification.

RESOLUTION OM-048/14

Moved: Cr WP Kearney

Seconded: Cr LA Mackay

That Council ratifies awarding RFT 14/02 for the Temporary Transfer of 150ML of High Priority Water to Barambah Organics Pty Ltd.

Carried.

10.2. ES-007/14 – Request for Quotation 13/82 – Supply & Delivery of One (1) 11,000kg GVM Truck

Request for Quotation 13/82 was lodged with the Queensland Local Government procurement company Local Buy, inviting quotation for the supply and delivery of one (1) 11,000kg GVM Truck. Submissions closed Friday, 21 February 2014 and were tabled for Council's consideration.

RESOLUTION OM-049/14

Moved: Cr WP Kearney

Seconded: Cr DG McMahon

That Council accepts the quotation from Tait Hino for the supply & delivery of one (1) Hino FD 1124 XL 500 Series Peak Body Truck for the total price of \$113,585.00 inclusive of GST; and

That trade unit 3023 is disposed of at auction.

Carried.

10.3. ES-008/14 – Proposed Formation of Plant Committee

Council considered the formation of a Plant Committee to ensure transparency in Council's plant purchasing arrangements.

RESOLUTION OM-050/14

Moved: Cr EJ White

Seconded: Cr LA Mackay

That Council resolves to approve the formation of a Plant Committee consisting of the Mayor, Deputy Mayor, Councillor Mackenzie, Director of Engineering Services, Director of Corporate and Community Services, and Fleet Coordinator.

Carried.

10.4. ES-009/14 – GRC0048 – Dust Suppression Policy Review

GRC0048 'Dust Suppression Policy' is due for review and was tabled for Council's consideration.

RESOLUTION OM-051/14

Moved: Cr DG McMahon

Seconded: Cr RJ McDougall

That Council resolves to adopt the amended GRC0048 Dust Suppression Policy for a further five (5) year period.

Carried.

10.5. ES-010/14 – Proposed Redistribution of Funds – Lamberth Road

Council has allowed \$500,000 in its 2013/14 budget to seal the gravel section on Lamberth Road to coincide with the adjoining staged subdivision. The proposed full construction can only proceed following signing of an Infrastructure Agreement between the Developer and Council. It is now apparent that the Infrastructure Agreement will not be signed this financial year.

As an interim measure to alleviate dust concerns from motorists and residents prior to the full construction, Council will be placing a low cost 6.0m wide dust seal on the gravel section of Lamberth Road.

Council considered the reallocation of funds to other projects that can be completed within the 2013/14 financial year.

RESOLUTION OM-052/14

Moved: Cr WP Kearney

Seconded: Cr RJ Mackenzie

That Council approve the reallocation of \$500,000 for works on Lamberth Road to the following projects:

- *\$65,000.00 - Bitumen sealing of the unsealed section of Lamberth Road;*
- *\$30,000.00 – Bitumen seal eastern section of McDougall Street;*
- *\$80,000.00 – Complete the construction of the Andersen Street carpark; and*
- *\$325,000.00 – Widen and seal of Kildonan Road.*

Carried.

10.6. General Business – Department of Engineering Services

Nil

11. REPORTS – EXECUTIVE OFFICE

EXECUTIVE (Continued)

Council's Chief Executive Officer, Mr Carl Manton, presented the following report to Council.

11.1. EX-024/14 – LGAQ Civic Leaders Summit (Late Report)

An invitation for the Mayor, Deputy Mayor and Chief Executive Officer has been received from LGAQ to the Civic Leaders Summit, to be held on 8-9 May 2014.

RESOLUTION OM-053/14

Moved: Cr WP Kearney

Seconded: Cr RJ McDougall

That Councillor Scheu and Chief Executive Officer be authorised to attend the LGAQ Civic Leaders Summit.'

Carried.

12. REPORTS - COUNCILLORS

Nil.

13. RECEPTION OF NOTICE OF MOTION FOR NEXT MEETING

Nil.

14. NOTE OF ADDITIONAL CORRESPONDENCE

Nil.

15. GENERAL BUSINESS

Nil.

16. CONFIRMATION OF DATES AND TIMES FOR FUTURE MEETINGS

It was noted that the next two (2) Meetings of Council will be held on the following dates:-

- a) Ordinary Meeting of Council on Wednesday, 23 April 2014, commencing at 9:30am at the Goondiwindi Customer Service Centre Boardroom, 82 Marshall Street, Goondiwindi
- b) Ordinary Meeting of Council on Wednesday, 28 May 2014, commencing at 9:30am at the Goondiwindi Customer Service Centre Boardroom, 82 Marshall Street, Goondiwindi

17. CLOSURE OF MEETING

There being no further business, the Mayor thanked everyone for their attendance and declared the meeting closed at 11:55am.

Confirmed: _____

Date: _____