



Goondiwindi Regional Council
Ordinary Meeting

CONFIRMED MINUTES

Meeting held at the Goondiwindi Regional Council Chambers
4 McLean Street, Goondiwindi, Queensland 4390

Wednesday, 23 May 2018

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1. OPENING OF MEETING

The Mayor, Cr GS Scheu, declared the meeting open at 9.40am

2. ATTENDANCE AT COMMENCEMENT OF MEETING

Mayor: Cr GS (Graeme) Scheu

Councillors: Cr LG (Lachlan) Brennan

Cr WP (Rick) Kearney

Cr RJ (Rob) Mackenzie

Cr DW (David) Turner

Cr EJ (Joan) White

Cr RJ (Rick) McDougall

Council Officers: Chief Executive Officer, Mr Carl Manton

Director Engineering Services, Mr Dion Jones

Director Community & Corporate Services, Mr Jason Quinnell

Manager Planning Services, Mrs Ronnie McMahon

Legal Officer, Mrs Krista Roberts

Economic & Community Development Officer, David Hayward

Minutes Secretary, Ms Kim Parker

3. OPENING PRAYER

Rev. Kay Hart from the Anglican Church Goondiwindi delivered the opening prayer.

4. DEPUTATIONS

Nil.

5. CONGRATULATIONS & CONDOLENCES**5.1 Condolences**

On behalf of Council, the Mayor extended condolences to the family of Michael Oryszczyn on his passing. Michael was a long time employee of the former Inglewood Shire Council and Goondiwindi Regional Council.

5.2 Congratulations

On behalf of Council, the Mayor offered congratulations to the St Mary's Parish on the highly attended and successful farewell to Father Michael O'Brien held Sunday, 20 March. Father Michael will be greatly missed by the entire community.

6. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**6.1. Ordinary Meeting of Council – 24 April 2018**

The unconfirmed minutes of the Ordinary Meeting of Council held on Tuesday, 24 April 2018, were tabled for Council's confirmation and endorsement.

RESOLUTION OM-065/18

Moved: Cr RJ Mackenzie

Seconded: Cr RJ McDougall

That the minutes of the Ordinary Meeting of Council held on Tuesday, 24 April 2018, be confirmed and adopted.

Carried.

7. BUSINESS ARISING FROM PREVIOUS MEETING

Nil.

8. REPORTS – EXECUTIVE OFFICE

PLANNING

8.1. EX-033/18 – Request for Extension to Currency Period – Lot 1 SP200618, 23 Racecourse Road, Goondiwindi

Council considered a request for extension to currency period for Lot 1 on SP200618 at 23 Racecourse Road, Goondiwindi.

RESOLUTION OM-066/18

Moved: Cr EJ White

Seconded: Cr RJ Mackenzie

That Council resolves to not approve the application received on 23 April 2018, requesting a further 3 year extension to the currency period.

Carried.

Attendance: Council's Manager of Planning, Ronnie McMahon retired from the meeting at 10.00am.

EXECUTIVE

8.2. CONFLICT OF INTEREST

In accordance with s175E(2) of the *Local Government Act 2009* **Cr WP Kearney** declared a Real Conflict of Interest in respect to matters contained in Report EX 034/18 Community Drought Support Funding 2018, on the grounds that he is Treasurer of the Goondiwindi Gun Club and a member of Rotary Club (Gourmet in Gundy).

As Cr WP Kearney did not voluntarily leave the meeting, in accordance with s175E(4) of the *Local Government Act 2009* Council considered if **Cr WP Kearney** has a real or perceived conflict of interest in the matter.

RESOLUTION OM-067/18

Moved: Cr RJ Mackenzie

Seconded: Cr EJ White

That Council resolves that Cr WP Kearney has a real conflict of interest in respect to matters contained in Report EX 034/18 Community Drought Support Funding 2018 and that he may participate in the meeting in relation to the matter and vote on the matter.

Carried.

Votes For: 6

Votes Against: Nil

In accordance with s175E(2) of the *Local Government Act 2009* **Cr LG Brennan** declared a perceived conflict of interest in respect to matters contained in Report EX 034/18 Community Drought Support Funding 2018, on the grounds that he is a Board Member of Goondiwindi SILO, a Rotary member and part of the organising committee for Gourmet in Gundy.

As Cr LG Brennan did not voluntarily leave the meeting, in accordance with s175E(4) of the *Local Government Act 2009* Council considered if **Cr LG Brennan** has a real or perceived conflict of interest in the matter

RESOLUTION OM-068/18

Moved: Cr WP Kearney

Seconded: Cr RJ Mackenzie

That Council resolves that Cr LG Brennan does not have a perceived or real conflict of interest in respect to matters contained in Report EX 034/18 Community Drought Support Funding 2018.

Carried.

Votes For: 6

Votes Against: Nil

In accordance with s175E(2) of the *Local Government Act 2009* **Cr GS Scheu** declared a Real Conflict of Interest in respect to matters contained in Report EX 034/18 Community Drought Support Funding 2018, on the grounds that he is a Trustee for the Vern Kleinschmidt Community Trust for the event Easter on the Macintyre.

As Cr GS Scheu did not voluntarily leave the meeting, in accordance with s175E(4) of the *Local Government Act 2009* Council considered if **Cr GS Scheu** has a real or perceived conflict of interest in the matter.

RESOLUTION OM-069/18

Moved: Cr LG Brennan

Seconded: Cr WP Kearney

That Council resolves that Cr GS Scheu has a Real Conflict of Interest in respect to matters contained in Report EX 034/18 Community Drought Support Funding 2018 and that he may participate in the meeting in relation to the matter and vote on the matter.

Carried.

Votes For: 6

Votes Against: Nil

8.3. EX 034/18 – Community Drought Support Funding 2018

Council considered the offer of funding from the Department of Communities for events that build resilience in drought declared regions.

RESOLUTION OM-070/18

Moved: Cr DW Turner

Seconded: Cr RJ McDougall

That Council resolves to endorse the allocation of \$70,000 from the Department of Communities Drought Resilience Support Funding as tabled.

Carried.

Votes For: 7

Votes Against: Nil

*Cr GS Scheu voted in favour of the resolution
Cr WP Kearney voted in favour of the resolution
Cr LG Brennan voted in favour of the resolution*

Attendance: Councils Manager of Planning, Ronnie McMahon and Manager Building & Environmental Services, Phillip Gall attended the meeting at 10.13am.
Councils Exec. Manager Admin & Community Services, John Woods attended the meeting at 10.17am.
Council's Community & Economic Development Officer David Hayward retired from the meeting at 10.20am
Council's Legal Officer Krista Roberts retired from the meeting at 10.21am

8.4. EX-035/18 – Operational Plan 2018-2019

In accordance with s175 of the *Local Government Regulation 2012*, the draft Operational Plan 2018-2019 was tabled for Council's consideration and endorsement.

RESOLUTION OM-071/18

Moved: Cr RJ Mackenzie

Seconded: Cr EJ White

That Council resolves to adopt the Operational Plan 2018-2019 in accordance with s175 of the Local Government Regulation 2012.

Carried.

Attendance: Council's Community & Economic Development Officer David Hayward attended the meeting at 10.26am
Councils Manager of Planning, Ronnie McMahon and Manager Building & Environmental Services, Phillip Gall retired from the meeting at 10.30am.

8.5. EX 036/18 – State Funding for Tourism Based Operations

Council considered the methodology of State funding for tourism based operations in regional Queensland.

RESOLUTION OM-072/18

Moved: Cr DW Turner

Seconded: Cr LG Brennan

That Council resolves that the Mayor writes to the Minister for Innovation and Tourism Industry Development and Minister for Commonwealth Games, Kate Jones MP advocating Council's position with respect to matching funding on fee for service arrangements.

Carried.

8.6. EX 037/18 – Administrative Wage Increase

Council's EBA expired on 23 August 2015 and subsequently staff received a general wage increase in June 2016 and 2017. Council staff wages have therefore not changed effectively since June 2017. In light of this, Council considered the implementation of an administrative wage increase.

RESOLUTION OM-073/18

Moved: Cr RJ McDougall

Seconded: Cr LG Brennan

That Council resolves to implement;

- 1. 1.5% administrative wage increase for staff employed under an instrumental agreement, backdated to 30th June 2017 commencing from the next available pay period; and*
- 2. 1.5% administrative wage increase for staff employed under an instrumental agreement effective 30 June 2018 to be paid in the first pay period in July 2018.*

Carried.

8.7. EX 038/18 – Yelarbon Community Consultative Committee

At a meeting of the Yelarbon Community Consultative Committee (YCCC) on the 12th April 2018, a decision was made to write to Council with a number of requests for Council consideration.

RESOLUTION OM-074/18

Moved: Cr RJ McDougall

Seconded: Cr DW Turner

That Council resolves to approve the request from the Yelarbon Community Consultative Committee to install a toilet at the Lagoon Park, Yelarbon. Council will maintain the toilet on the condition that the cleaning will be undertaken by Yelarbon Community Consultative Committee. Council will not contribute any further funding to the purchase or construction of the toilet block.

Carried.

8.8. General Business – Executive Office

Nil.

9. REPORTS – COMMUNITY AND CORPORATE SERVICES**FINANCE****9.1. CCS-017/18 – Finance Report Period Ending 30 April 2018**

Finance Report CCS-017/18 for period ending 30 April 2018 was tabled for Council's endorsement.

RESOLUTION OM-075/18

Moved: Cr LG Brennan

Seconded: Cr WP Kearney

That Council resolves to receive Finance Report CCS-017/18 for the period ending 30 April 2018.

Carried.

CORPORATE & COMMUNITY**9.2. CCS-018/18 – Financial Policies 2018/2019**

In accordance with the *Local Government Act 2009* and *Local Government Regulation 2012*, Council is required to prepare a Revenue Policy 2018/2019, Investment Policy 2018/2019 and Debt Policy 2018/2019, which were tabled for Council consideration and endorsement.

RESOLUTION OM-076/18

Moved: Cr RJ Mackenzie

Seconded: Cr WP Kearney

That Council resolves to adopt the Revenue Policy 2018/2019, identified as Policy Number GRC0012, in accordance with the Local Government Act 2009 and the Local Government Regulation 2012.

Carried.

RESOLUTION OM-077/18*Moved: Cr WP Kearney**Seconded: Cr DW Turner*

That Council resolves to adopt the Investment Policy 2018/2019, identified as Policy Number GRC0041, in accordance with the Local Government Act 2009 and the Local Government Regulation 2012.

Carried.

RESOLUTION OM-078/18*Moved: Cr LG Brennan**Seconded: Cr RJ Mackenzie*

That Council resolves to adopt the Debt Policy 2018/2019, identified as Policy Number GRC0021, in accordance with the Local Government Act 2009 and the Local Government Regulation 2012.

Carried.

9.3. CCS 019/18 – Non-Current Assets Statement of Accounting Policy 2018/2019

In accordance with the Australian Accounting Standards, *Local Government Act 2009* and *Local Government Regulation 2012*, Council is required to establish a Non-Current Assets Statement of Accounting Policy which was tabled for Council consideration and endorsement.

RESOLUTION OM-079/18*Moved: Cr DW Turner**Seconded: Cr RJ McDougall*

That Council resolves to adopt the Non-Current Assets Statement of Accounting Policy 2018/19 in accordance with the provisions of the Australian Accounting Standards the Local Government Act 2009, and the Local Government Regulation 2012.

Carried.

9.4. CCS 020/18 – Procurement Policy 2018/2019

Council is required to prepare a Procurement Policy for adoption. The policy and associated guidelines apply to the procurement of all goods, equipment and related services, construction contracts and service contracts (including maintenance) by Council as defined in the *Local Government Act 2009*.

RESOLUTION OM-080/18*Moved: Cr WP Kearney**Seconded: Cr RJ Mackenzie*

That Council resolves to adopt the revised Procurement Policy identified as Policy Number GRC0004, in accordance with the Local Government Act 2009.

Carried.

9.5. CCS 021/18 – Budget Amendments

Council considered a table of proposed budget amendments.

RESOLUTION OM-081/18

Moved: Cr WP Kearney

Seconded: Cr EJ White

That Council resolves to adopt the budget amendments as tabled.

Carried.

Attendance: Councils Director Community & Corporate Services, Jason Quinnell left the meeting at 11.00am.

9.6. CCS 022/18 – Council Property – 98 Marshall Street, Goondiwindi

Council considered a proposal to enter into a Lease/Memorandum of Understanding with Blue Care for the occupation of the shop at 98 Marshall Street, Goondiwindi.

RESOLUTION OM-082/18

Moved: Cr EJ White

Seconded: Cr DW Turner

That Council resolves to enter into a Lease/Memorandum of Understanding with Blue Care for the occupation of the shop at 98 Marshall Street for a term of five (5) years with the responsibilities for maintenance costs being:

Tenant

- (a) *Cleaning including entrance area, toilet (With the toilet this would be a shared responsibility with the tenants of the shops at 94 & 96 Marshall Street);*
- (b) *Replacement of blown light bulbs and tubes;*
- (c) *Replacement of faulty light fittings;*
- (d) *Replacement of faulty, damaged, cracked light switches and power points;*
- (e) *Annual servicing of air-conditioner;*
- (f) *Telephone connection, rental and call costs; and*
- (g) *Electricity connection and charges;*

Note: Other than Item (a) “toilets”, all other items would refer to the shop only and not the “common area” at the rear of the 3 shops.

Council

- i. Supply of reticulated water at no cost;*
- ii. Structural maintenance;*
- iii. Services and associated fittings, e.g. electrical plumbing (corroded/damaged pipes);*
- iv. Fitting and fixture repair and replacement, e.g. hot water systems, air conditioners (subject to annual service being undertaken), etc;*
- v. Leaking taps;*
- vi. Doors and windows – handles, locks, hinges etc.;*
- vii. Annual Pest Control Services; and*
- viii. Install and maintain Firefighting equipment.*

Carried.

9.7. CCS 023/18 – Texas Swimming Pool Request to Change Opening Hours

Council considered a request from the Lessee of the Texas Swimming Pool to change the opening hours for the pool on weekdays for the 2018/19 swimming season.

RESOLUTION OM-083/18

Moved: Cr RJ McDougall

Seconded: Cr EJ White

That Council resolves to approve a proposed change to the opening hours of the Texas Swimming Pool, as listed below, effective at the commencement of the 2018/19 swimming season; and that Clause 14 of the existing lease agreement be altered accordingly.

Amended Opening Hours:

- *Monday, Tuesday Thursday, Friday 6.00am to 8.00am and 11.00am to 6.00pm*
- *Wednesday 11.00am to 6:00pm*
- *Saturday 11:00am to 6:00pm*
- *Sunday 12:00pm to 6:00pm*
- *Public Holidays 12:00pm to 6:00pm*
- *(Closed Christmas Day, Boxing Day & Good Friday)*

Carried.

Attendance: Councils Exec. Manager Admin & Community Services, John Woods retired from the meeting at 11.15am.

9.8. CCS 024/18 – Gilbert Oval Request for Assistance Stairs and Lift

Council considered a request from Gilbert Recreation Association for assistance to help meet the cost of assistance stairs and lift to address an access issue at the clubhouse.

RESOLUTION OM-084/18

Moved: Cr DW Turner

Seconded: Cr LG Brennan

That Council resolves to approve the funding amount of \$13,000 subject to the approval of external grant funding or will alternatively provide a bank guarantee for the sum of \$35,000.

Carried.

Attendance: Council's Community & Economic Development Officer David Hayward retired from the meeting at 11.40am.

Attendance: Council's Director Community & Corporate Services, Jason Quinnell returned to the meeting at 11.45am.

9.9. CCS 025/18 – Unauthorised Building Work – 193 Glenoak Road, Goondiwindi

Council considered the non-compliance issues for an “as constructed” Dental Clinic relocated to 193 Glenoak Road, Goondiwindi.

RESOLUTION OM-085/18

Moved: Cr EJ White

Seconded: Cr RJ McDougall

That Council resolves to proceed to issue a Show Cause Notice under the provisions of the Planning Act 2016 for:-

- 1) Contravening a development approval (Section 164 of the Planning Act 2016) being non-compliance with Conditions of the Development Permit for making a material change of use of premises for residential activities – home business (dental surgery); and*
- 2) Carrying out assessable development without a permit (Section 163 of the Planning Act 2016) being carrying out building work without a development permit for that building work.*
- 3) The matter be referred to King & Co to draft the appropriate Show Cause Notice.*

Carried.

9.10. General Business Community and Corporate Services

Nil.

10. REPORTS – DEPARTMENT OF ENGINEERING SERVICES**10.1. ES 008/18 – Request for Tender 18/13 – Sewer Main Relining**

Submissions for Request for Tender 18/13 (RFT 1813) Supply, Delivery, Installation and Commissioning of Sewer Main Relining in Goondiwindi and Inglewood closed on 29 March 2018 and were tabled for Council's consideration.

RESOLUTION OM-086/18

Moved: Cr RJ McDougall

Seconded: Cr WP Kearney

That Council resolves to accept the conforming tender from Relining Solutions Pty Ltd for Request for Tender 18/13 Sewer Main Relining.

Carried.

10.2. ES 009/18 – Access to Toobeah Bore

Council considered the ongoing noncompliance with the signed agreement to access the Toobeah Bore and the vandalism to the valve and locking mechanisms.

RESOLUTION OM-087/18

Moved: Cr RJ McDougall

Seconded: Cr WP Kearney

That Council resolves to investigate other options to secure bulk delivery of water from the Toobeah Bore.

Carried.

10.3. General Business – Department of Engineering Services

Nil.

11. REPORTS – COUNCILLORS

Nil.

12. RECEPTION OF NOTICE OF MOTION FOR NEXT MEETING

Nil.

13. NOTE OF ADDITIONAL CORRESPONDENCE

Nil.

14. GENERAL BUSINESS

Nil.

15. CONFIRMATION OF DATES AND TIMES FOR FUTURE MEETINGS

It was noted that the following meeting will be held:-

- a) Special Budget Meeting, Monday, 11 June 2018, commencing at 8.00am at the Goondiwindi Regional Council Chambers, 4 McLean Street, Goondiwindi.
- b) Ordinary Meeting of Council, Wednesday, 27 June 2018, commencing at 9:30am at the Goondiwindi Regional Council Chambers, 4 McLean Street, Goondiwindi.

16. CLOSURE OF MEETING

There being no further business, the Mayor thanked everyone for their attendance and declared the meeting closed at 12.20pm.

Confirmed: _____

Cr GS Scheu
MAYOR

Date: _____