

SETTING UP A FOOD PREMISES

Enquiries to: Environmental Health Services

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Purpose of This Information Sheet

To provide information to persons looking to set up a Food Business premises within the Goondiwindi Regional Council local government area.

The advice relates to permanent business to be established in existing buildings and excludes mobile vendors, temporary food stalls and special events.

Definition and Source of Additional Information

- AS4674-2004 "Design, Construction and Fit-Out of Food Premises"
- Food Premises, Design, Construction and Fit-Out Guide
- Food Safety Standards Aust.
- Qld Public Health Units
- Qld Department of Health website (www.dlqp.qld.gov.au/foodsafety)
- Goondiwindi Regional Council Water and Sewerage Department
- Food Safety Fact Sheets no. 5 and 43

There are numerous Fact Sheets and information provided on the world wide web.

Matters to be taken into consideration when selecting a suitable premises

- Is there access to water supply and drainage points in the building?
- Does the type of food premises require a grease trap to be installed (check with Council's Water and Sewerage Department)
- Is there adequate access room for mechanical ventilation system and exhaust flue?
- Can the premises be adequately vermin proofed?
- Check the current Building Classification and whether any Planning Approvals are required.
- Check the Food Premises, Design, Construction and Fit-Out Guide against the building as constructed.

Other applications required

Prior to proceeding with any proposed fit-out of a premises, the following applications are required:

1. Food Premises Licence Application – Floor plans and section plans of Food Preparation, storage and staff amenities. (See requirements on Council's application form).
2. Application for Licensed Premises are to be made through Liquor and Gaming Commission – Department of Justice and Attorney General.
3. Council's Environmental Health Officer is available to provide advice and inspect premises that maybe being considered for a Food Premises. See Information Sheet on Operation of a Food Premise.

Enquiries

Enquiries may be directed to Council's Environmental Health Services via Customer Service: 07 4671 7400.